

STRUAN COMMUNITY TRUST

Minutes of Meeting

Chairperson

Donald G Beaton
Creag A'Chlamhain
1 Coillore
Struan
Isle of Skye
IV56 8FX
014705722

Vice Chairperson

Mr J MacKinnon
Creagard
Struan
Isle of Skye
IV56 8FG
014705722

Secretary

Alison M Munro
7 Ose
Struan
Isle of Skye
IV56 8FJ
alisongarage@aol.com
01470572344

Treasurer

Mr Brian Morris
Eabost House
Struan
Isle of Skye
IV56 8FE
01470572313

Date: 20th August 2012
Time: 7.30pm
Venue: Struan Primary School

Present: Donald Beaton Christine MacLennan Brian Morris Alison Munro Linda Henderson
John MacKinnon & **Mr Angus Munro** (Representative from Dunvegan Minibus Association)

Apologies for Absence: Mr A Morrison

1. Welcome

Meeting opened in the first instance by Chairman, Mr Donald Beaton with a welcome.

Proposal from Dunvegan Community Minibus Association

Mr Angus Munro had been invited to the meeting to outline a proposal for the purchase of a new community minibus. Mr Beaton asked if there were any objections to Mr Munro addressing the meeting at this stage.

There were no objections.

Mr Munro addressed the meeting firstly, by thanking the Trustees for their invitation and the opportunity to put the proposal forward.

Mr Munro presented the proposal to the Trustees and outlined the existing usage of the minibus in the community, Various Groups in the area of Struan & Dunvegan and schools make full use of the minibus.

The main source for funding the up-keep of the vehicle is monies raised by Dunvegan Gala Committee.

Mr Munro tabled an example of estimated costs for the purchase of a new minibus.

At present Mr Munro has not confirmed the exact cost of the purchase as this could range from £30,000 - £45,000, depending on type of minibus. The like for like minibus to the existing one would be around £35,000.

There was a lengthy discussion with some issues being raised and Mr Munro satisfied the Trustees with the answers he gave.

Mr Munro went on to explain that, at present, the minibus is kept at the Fire Station in Dunvegan where it is safe and easily accessible to Mr & Mrs Mackinnon who clean and look after it and close to Kenny's Garage, who carry out all servicing and repairs to the minibus.

The Trustees agreed that they would be happy to support this proposal and gave Mr Munro a verbal decision that the Trust would make funds of approx 1/3 of the cost for the purchase of a new minibus available

Mr Munro thanked the meeting for their time and withdrew from the meeting.

The Trustees continued with the discussion and unanimously made the decision for funding to be capped at £15,000. Mrs Munro will draft a letter to this affect and forward it to Mr Munro

Action: AM

2. Minutes

Minutes from the meeting of 23rd April 2012 were put forward to the Trustees for approval.

Trustees agreed that they were a true representation of the meeting.

Minutes proposed by John MacKinnon seconded by Ms Linda Henderson.

Minutes were duly signed. The Chairman also signed the minutes.

3. Matters Arising

a) Tourist Information Initiative

Ms Henderson informed the meeting that this initiative is not going to be taken forward at present

b) Evaluation Reports

Mrs Munro had tabled reports from, The Way Forward Group, Mrs S MacKinnon (Halloween Party) and Rev Breden (St John's Chapel)

4. Treasurers Report

Mr Morris said that this year's money from Vattenfall was paid into the current account on the 3rd of July 2012 The amount being £34,922.00 which was an increase of £1052 from last year's figure of £33,870.00 He has paid out all grants and the balances are as follows,

Current Account	£41,419.00	Investment Bond 1	£35,000.00	Matures on 10 th September 2012
		Investment Bond 2	£32,000.00	Matures on 25 th February 2013
Balance	£41,419.00		£67,000.00	= Total @ 20th August 2012 = £108,419.00

Mr Morris wished to discuss the accounts further after the meeting has dealt with this quarter's applications.

5. Election of Office Bearers

Mr John MacKinnon proposed that the Chairperson, Treasurer and Secretary that are already in office remain in office. Miss C MacLennan seconded the proposal.

It was agreed that Mr Donald Beaton (Chairperson), Mr Brian Morris (Treasurer) and Mrs Alison Munro (Secretary) would all remain in office for another year.

Ms Linda Henderson proposed and Mr Donald Beaton seconded that Mr John MacKinnon remain in office for another year as Vice Chairperson. This was agreed.

6. Applications for Funding

An application was agreed by email by a majority of the Trustees for Mr M MacPhie to have further funds for a larger bus for the Inverness trip in July. Mr MacPhie had a funding balance of £200 for the trip and required a further £230 for the larger bus.

This now concludes Mr MacPhie's application (APP11).

Application 1 – Struan Community Council (Group Application: APP21)

Mr A Morrison: Chairman

Funding Costs for First Aid Courses

Amount applied for - £1120.00.

Constitution noted

References noted.

This was discussed and approved in full.

Mrs Munro will contact Mr Morrison of the Trust's decision.

Mr Morris will forward a cheque to Mr Morrison.

Action: AM & BM

Application 2 – Mr Christopher Pilsbury (Individual Application: APP22)

Energy Bill Grants

Amount applied for - £231,356.60 to £694,069.80

It is noted that the application was void as it was a proposal, not an application and as such, could not be considered by the Trustees.

Mrs Munro will contact Mr Pilsbury explaining the Trust's decision.

Action: AM

Application 2 – Mr Christopher Pilsbury (Individual Application: APP23)

Provision of Community Skip

Amount applied for - £6,577.75

It is noted that the application was void as it was a proposal not an application and as such, could not be considered by the Trustees.

It was suggested that Mr Pilsbury could take this proposal to Struan Community Council as they may be in a position to apply to the Trust on the Communities behalf.

Mrs Munro will contact Mr Pilsbury with this information and explain the Trust's decision.

Action: AM

Total amount approved this quarter for funding £1,120.00

Mr Morris said that as there was now over £40,000.00 in the current account and with the fixed bond of £35,000 being available in September he would suggest that the Trustees reinvest the £35,000 with some added funds from the current account. This was discussed and agreed that a further £15,000 be added to the £35,000 making a total of £50,000 to be invested into a bond. This would leave a balance of £25,000 in the current account.

Mr Morris will contact the bank

Action: BM

7. Data Protection

Miss C MacLennan told the meeting that she had attended a Training Day for Community Councils. At this meeting the subject of compliance with Data Protection Regulations was one of the main concerns raised.

Miss MacLennan added that there was no requirement for the Community Council to have a Data Protection Policy in place but she felt that, as the Trust holds bank account and personal details from applicants, that it would be a requirement for the Trust to have a written policy.

This was discussed and Miss MacLennan volunteered to take this forward and will report back at the next meeting.

It was agreed that as a preliminary measure that all trustees would shred any copies of applications that they had immediately after these applications had been discussed and decisions made. This would mean that only one copy would be held securely by the Secretary.

Action: CM

8. Web Site Information Board

At the AGM in June 2012 Mrs J Till suggested that the Trust should have a web page to enable all information minutes etc to be accessed more easily.

After some consideration and, as no member of the Trust had any experience in this subject, It was decided that Mrs Till should be contacted to ask if she had any experience in this field and if so, would she consider setting up the web page for the Trust with the costs for her time etc being reimbursed

Mrs Munro will contact Mrs Till.

Action: AM

8. ACOB

a) Trust Election (Highland Council Election Office)

The results of the Election were as follows

Mrs A Munro	128 votes
Mr Alastair Morrison	102 votes,
Miss Christine MacLennan	78 votes
Mr Leslie Charteries	71 votes

The three candidates with the most votes are now members of the Trust.

58% of the 251 members on the Electoral Roll voted.

Mrs Munro tabled the Invoice for the amount of £174.04 from Highland Council Election Office, This being the cost for carrying out the Ballot.

Mr Morris took the Invoice for payment.

Action: BM

b) Non Community Members attending the AGM

Mr Morris asked if it had been appropriate that a member from another community had been allowed to attend the Trust's AGM in June of this year.

This question has arisen due to a member from Dunvegan Community Trust being in attendance.

Mr Beaton informed the meeting that the person in question had asked if they could attend and he had not foreseen a problem in them doing so.

There was some discussion and, as there is nothing set out in the Deed of Trust that states who can or cannot attend said meetings and that in fact AGM's are open meetings to the public, It was felt that their participation should be encouraged rather than discouraged and that it would help with inter community relations.

9. DATE OF NEXT MEETING:

Monday 29th October 2012 Struan Primary School 7.30pm

There being no further business, the Meeting closed at 9.30pm