

STRUAN COMMUNITY TRUST

Minutes of Meeting

Chairperson

Donald G Beaton
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Vice Chairperson

Mr J MacKinnon
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Secretary

Alison M Munro
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Treasurer

Mr Brian Morris
Eabost House
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Date: 25th October 2010

Time: 7.30pm

Venue: Struan Primary School

Present: Donald Beaton, John MacKinnon, Christine MacLennan, Marion MacAskill,
Brian Morris, Alison Munro, Linda Henderson

Apologies for Absence: None

1. Welcome

Meeting opened in the first instance by Mr Donald Beaton who welcomed everyone.

A special welcome was given to Ms Linda Henderson who had been invited to join the meeting to be Co-opted onto the Board of Trustees.

Mr Donald Beaton proposed Ms Henderson and this was seconded by Mrs Marion MacAskill

Ms Henderson will fill the vacant seat left by Mr Duncan MacKinnon's resignation at the last meeting.

2. Minutes

Minutes from the meeting of 30th August 2010 were put forward to the Trustees for approval.

Mr Morris requested amendments to Item 4 (a).as the figures were wrong. This was duly amended.

Minutes proposed by Mrs M MacAskill and seconded by Ms Christine MacLennan and signed accordingly.

Mr Beaton also signed the minutes.

3. Matters Arising

a) Deed Extract

Mr Beaton handed Mrs A Munro the Registered Deed Extract of Agreement for filing.

b) Bank

Mr Morris advised the Trust that the £64,000 that is in our current account had only made just over £2 interest since being placed into the account. He asked the Trustees whether we should set aside an amount to be placed in a higher interest account, bearing in mind that, this type of account would have restricted access and early withdrawal penalties. Mr Beaton responded by saying that he felt it unwise to

tie up money until we know how many applications we receive.

This was discussed at length.

Ms L Henderson proposed that £32,000, this being one year's payment should be set aside.

Ms C MacLennan proposed an amendment that only £25,000, be set aside, but this failed to gain support.

A second amendment was proposed by Mrs M Macaskill for monies to be set aside for 6 months only; this also failed to gain support.

The main motion by Ms L Henderson of £32,000 to be set aside for one year was carried forward.

Mr Morris will contact the bank to discuss our best options for said money.

Action BM

c) Reference Form

Mrs M MacAskill tabled three different formats of Reference Form that she had drafted for approval by the Trustees.

After discussion one was decided upon. This will be used for Individual Applications only.

4. Secretarial Expenses

Mr D Beaton motioned that the Secretary should receive an Honorarium.

This was agreed by all Trustees.

It was decided that the amount of £500 a year should be paid. Mrs Munro suggested that this be paid in two instalments. The Trustees were in agreement with this suggestion.

Mrs Munro will receive £500 for this year. Mr Morris will forward a cheque to her.

Thereafter the amount will be paid in two instalments of £250. The 1st instalment will be payable on the 1st March 2011 and 2nd instalment payable on the 1st Sept 2011, and so on.

Ms C MacLennan suggested that the Treasurer should also receive an Honorarium.

Mr Morris (Treasurer) felt at present this was not necessary but should be reviewed at a later date.

Action BM

5. Application Form & Guidance Notes – Community Groups Application Form & Guidance Notes – Individuals

It was agreed that Group Application & Guidance Notes & Individual Applications & Guidelines are now ready for distribution to the community.

It was agreed that cut off dates for submission of application forms would be 31st March, 30th June, 30th September and 31st December. The trustees will meet in January, April, July and October to discuss these applications. The first closing date will be 31st December 2010.

6. Newsletter.

Ideas were discussed for the content of the Newsletter that is to be sent to the community.

The content had to include, where Application forms are available, Logo Design, Competition and entry rules, dates when applications can be submitted, when the Trust meetings are, etc.

Mrs Munro noted all requirements and suggestions and will draft a letter for the Trustees approval.

It was decided that a cash prize of £75 would be given to the Logo Competition winner and the closing date for the competition would be the 31st December 2010

After the Newsletter is approved by all Trustees, they will be delivered by hand to every household in the Struan community

Action: AM.

7. AOCB

Mrs M MacAskill suggested that an email address be set up for the Trust only. This was agreed. Mrs Munro will set this up.

Action: AM.

There being no further business, the Meeting closed at 9.05pm.

DATE OF NEXT MEETING

Monday 17th January 2011 Struan Primary School at 7.30pm

Action: CM to book school