

## Struan Community Development Group

<b>Meeting Details</b>	Meeting at 1900 hrs 8 <sup>th</sup> February 2018	
<b>Attendees</b>	Peggy Semler, Katrina McGough, Chris Henwood, Clare Stones, Tony Grindrod, Bettine Grindrod, Renee Mason, Philippa Thomas, Jenny Till, Helynn MacLeod, Sarah Illingworth	<b>Management Committee plus Steering Group</b>
<b>Apologies</b>	Marion MacAskill	
		<b>ACTIONS</b>
<b>Feedback from Launch Meeting</b>	<p>Very good attendance which was a nice surprise. Thirty seven membership applications taken at the Launch Meeting, making total membership to date of 47. People stayed on afterwards for tea/coffee/cakes which was encouraging. CH commented on good standard of presentations on each side of the room.</p> <p>Electronic Membership Form has been produced by KMcG and will be uploaded on 9<sup>th</sup> February. Box will also be left at the Post Office in the village</p>	
Office Bearers & Admin	<ul style="list-style-type: none"> <li>• Office Bearers were confirmed as:- Chair – Peggy Semler Vice Chair – Marion MacAskill (Company) Secretary – Katrina McGough Treasurer – Sarah Illingworth</li> <li>• Still have one space on Management Committee.</li> <li>• AGM is the time for election and re-election of Management Committee members.</li> <li>• Constitution – sent out to all Management Committee members who have duly signed it.</li> </ul>	
Training & Support	<ul style="list-style-type: none"> <li>• SI went through her conversation with Norma Morrison on 6th February which covered banking, accountants and general helpful comments – notes made at time of conversation available to anyone who wants them!</li> <li>• Meeting with SLCVO - Jo-Anne Ford. Very useful. Lots of local knowledge and knows what's happening on the ground.</li> <li>• Funding Application workshops in May – PS will keep an eye on these.</li> <li>• PS has contacted An Crubh and they have offered some advice. Need to design list of questions to ask them and other sites we visit.</li> <li>• HES finally responded on 7.2.18. Contact is Alasdair MacKenzie (Edinburgh).</li> </ul>	<p><b>ACTION: PS</b></p> <p><b>ACTION: PS</b></p>
Western Isles Trip	<ul style="list-style-type: none"> <li>• Scottish Community Alliance funding runs out at end February. PS has applied for around £700 to cover cost of trip.</li> <li>• General discussion about sites to be visited.</li> </ul>	
Funding	<ul style="list-style-type: none"> <li>• Feasibility Funding – RM asked how much and PS said between £10k - £20k.</li> <li>• SLCVO has provided a list of possible sources.</li> <li>• PS and KMcG said that funding is shifting constantly.</li> <li>• KMcG said that SLCVO had suggested that Leader would be a good choice for funding, plus Scottish Land Fund. Expression of Interest has been</li> </ul>	

	<p>produced for Leader, however the deadline for spending this is September 2019 and it is matched funding. However local criteria a good match with our objectives.</p> <ul style="list-style-type: none"> <li>• KMcG has also contact the initial SLF number, but has not yet been transferred on to HIE, as they are requesting further information.</li> <li>• KMcG asked for confirmation that the rest of the Committee were happy for her and PS to carry on talking to prospective funders, which was given.</li> <li>• Need to put together list of costs to complete feasibility study/Stage 1. Arrange meeting with Andy Parker to discuss.</li> <li>• Project &amp; Business Plan need to be started.</li> </ul>	<p><b>ACTION PS/KMcG</b></p> <p><b>ACTION:PS</b></p> <p><b>ACTION: PS</b></p>
Site & Design	<ul style="list-style-type: none"> <li>• CS suggested that at an appropriate time it might be worth asking university students studying architecture to come up with a design.</li> <li>• PS to write to Planning Department of THC to see what opinions they might have about the development of the two sites, so that we can eliminate one if that is appropriate.</li> <li>• PS has talked to Rory Dutton about the Asset Transfer process and apparently it does not take account of crofting tenure. Land would therefore need to be decrofted before it could be transferred. Valuation to cost £600 + VAT.</li> <li>• RM said that Eilidh MacIennan from Braes is a specialist crofting lawyer who may be useful.</li> <li>• Suggested name - Dun Beag@Struan.</li> </ul>	<p><b>ACTION: CS</b></p> <p><b>ACTION:PS</b></p>
Steering Group	Left meeting at 21:10 hours	
Bank Account	<ul style="list-style-type: none"> <li>• Signatories agreed : PS, SI, KMcG and CS</li> <li>• SI to get on and open Treasurer's Account with RBS</li> <li>• Requirements for this : free service, online transactions possible, how quick to open, be able to change to charitable status if and when</li> <li>• Email : struancommunityproject@gmail.com</li> <li>• Need to open ASAP to get trip funds paid in.</li> </ul>	
AOB	<ul style="list-style-type: none"> <li>• KMcG will send SI Minutes Template</li> <li>• PS to send SI 3 emails; Agenda, Alasdair MacKenzie, An Crubh</li> <li>• Font agreed: Calibri</li> </ul>	
Meeting closed	<ul style="list-style-type: none"> <li>• 22:00 hours</li> </ul>	